

2007 CLASSIQUE

The Classique is our Show Choir Invitational. It will be held on Saturday, February 3, 2007. The plans right now are to have a double invitational. We are planning to use the gym AND the auditorium. We could host up to 30-35+ in 2007. The growth and profit potential is great for us, but we need many parents, grandparents, aunts, uncles, alumni and friends to put this together.

This is a huge undertaking and ***every parent is expected to assist in some way during this weekend.***

Name: _____ Your Student's Name: _____

Daytime phone: _____ Evening Phone: _____ E-Mail: _____

- _____ **Cafeteria** (order food, prepare food, coordinate volunteers, oversee money, set up and tear down)
- _____ **Concessions** (maintain food supply, coordinate volunteers, oversee money, set up and tear down)
- _____ **Trophies** (oversee sponsorship, order trophies, pick up trophies, collect money for sponsorships)
- _____ **Program** (computer experience needed, compile school information, layout book, arrange for printer)
- _____ **Advertisements** (approach business for ad purchases)
- _____ **Judges** (oversee judges for the day)
- _____ **Hospitality** (maintain hospitality room for choir directors and bus drivers, order and/or make food, keep food stocked, set up and tear down, work closely with Judges chair)
- _____ **Students Dinner** (determine menu, collects orders, coordinates meal)
- _____ **Outside Security** (oversee school buses and trucks as they arrive, maintain parking lot security)
- _____ **Inside Security** (oversee home rooms & hallways, oversee entrances into auditorium and back door)
- _____ **Decorations** (purchase decorations, take pictures of rooms, oversee set up and tear down of rooms, work with members before, during and after decorating, work with custodian during clean up)
- _____ **Tickets** (oversee ticket table, prepare complimentary ticket packages, coordinate volunteers for ticket table and back door, oversee money, sell programs)
- _____ **First Aid** (we need at least 2 first aid personnel on staff at all times to service all schools)
- _____ **Backstage and Timing** (oversee getting on and off stage, warm up room, keep schools on schedule, keep back hallway clear, assist with staging as needed, time choirs for judges)
- _____ **Solo Competition** (oversee solo room, volunteers to secure the door, cater to judges needs)
- _____ **Equipment Storage** (work in equipment storage room, assist when equipment is moved, secure room)
- _____ **Signs** (make any signs needed for event, post signs during set up)
- _____ **Information Booth** (maintain personnel at information booth at all times, volunteers report here, assist co-chairs, answer questions)
- _____ **Co-Chair** any of the above areas. We need to continually get new chair people so that we have a consistent flow of new personnel who will be familiar with each area. This ensures the event runs smoothly. Co-chairs need to attend as many monthly meetings as they can, beginning in September.